

**LYNHAVEN NEIGHBORHOOD ASSOCIATION MEETING
MINUTES
MEETING OF November 20, 2008**

Meeting Called to Order

President MaryAnn West called the meeting to order.

Present: President Mary Ann West Vice President Ivan Heling, Treasurer Gallegos and Secretary Andrea Chelemengos

Absent: None

The minutes were distributed to the membership.

Neighborhood Reports

1. Approve Minutes of October 16, 2008 Meeting

President West reported that she was checking into the details with regard to the Association forming as a non-profit organization (501C3).

P.T.Mammen inquired if the association operated under another organization and if Lynhaven NA could utilize some of the other organization's benefits such as insurance and tax ID. Number.

Upon motion of treasurer Gallegos and second by Secretary Chelemengos the minutes of the October, 2008 meeting were approved.

Council District 1 Reports/Announcements - Representative Mehgan Revolinsky

This item was continued to later in the evening to allow time for the district 1 Rep to arrive.

Monthly Treasurer's Report – Joseph Gallegos

Treasurer Gallegos reported that the account balance is currently \$50.00 and that the return of the funds sent to the state as unclaimed money is pending.

Report on Bulb Planting at Corner of Moorpark and San Tomas Expressway

Secretary Chelemengos reported that all 250 bulbs the Association obtained from the San Jose Bulb Give-away had been planted by members of the neighborhood association. She urged the membership to keep their eyes on the corner for the spring blooming of the daffodils.

President West introduced the **Guest Speaker** - Johanna Byrd Primrose Neighborhood Association President who spoke on Implementing A Neighborhood Disaster Preparedness Plan and answered questions from the membership. She also discussed donations for emergency kits from local businesses, knowing how to operate key household systems like gas switches and fire extinguishers, the importance of creating and practicing an emergency plan, equipping residents/households with the “vial of life”, useful pocket guides for each household to have and survival kit elements. Ms. Byrd spoke on the importance of neighbors getting to know each other, becoming familiar with the languages spoken in the neighborhood for emergency purposes, and getting in contact and recruiting the knowledge and training of residents with military backgrounds.

Ms. Byrd was thanked for her presentation.

President West distributed a sign up sheet for the Emergency Preparedness Training being offered at the upcoming January meeting.

There was a suggestion that a member of the Santa Clara County Office of Emergency Service be invited to appear as a guest speaker.

2. Parliamentarian

- Insurance - President West reported had submitted for insurance for the Neighborhood Association. she had
- Dues – Following discussion, Sue McMillin moved that the Association implement the annual collection of dues in the amount of \$20 per household commencing January 2009. The motion passed unanimously.

Clark Leakins suggested that a flyer be sent to the residents explaining the benefits of dues along with the request for/collection of dues.

Council District 1 Reports/Announcements - Representative Mehgan Revolinsky

Ms. Revolinsky updated the membership on the upcoming illegal sign clean up and the Cadillac Neighborhood clean up.

Neighborhood Business

Nomination Committee – The nominating committee reported that the officers currently holding the positions of President, Vice President and Treasure have expressed an interest in serving a second term. However, no one has expressed an interest in serving as the Association Secretary.

Discussion commenced with regard to the position and duties of the Secretary. Chuck Mayes volunteered to take and transcribe the minutes. Current Secretary Chelemengos

volunteered to produce the agenda for printing as well as e-mail it to the membership. Neither person wanted to hold the title of Association Secretary.

Deborah Morrison volunteered to take the title of Secretary with Chuck Mayes assuming the duty of taking and transcribing the minutes and Andrea Chelemengos continuing to produce the agenda for printing and distribution as well as e-mailing the agenda to the membership.

Election of 2009 Lynhaven Neighborhood Association Officers

Joe Gallegos nominated Deborah Morrison to serve a secretary for the year 2009. The nomination was seconded by Mrs. Wieski and the nomination passed with a unanimous vote.

There was membership consensus to re-elect Mary Ann West as President, Ivan Heling as Vice President, and Joe Gallegos as Treasurer.

Neighborhood E-waste Event – Saturday March 7, 2009

Chuck Mayes reported on the upcoming Neighborhood E-waste event and stated that flyers will be forth coming and suggested that the flyers be printed on the back of or distributed with the February agenda.

Meeting Adjourned –

At 8:30 p.m. the meeting was adjourned.

Respectfully submitted,

Andrea Chelemengos, Secretary