

**LYNHAVEN NEIGHBORHOOD ASSOCIATION MEETING  
MINUTES  
MEETING OF MARCH 20, 2008**

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**Meeting Called to Order**

President MaryAnn West called the meeting to order.

Present: President Mary Ann West Vice President Ivan Heling, Treasurer Gallegos and Secretary Andrea Chelemengos

Absent: None

A meeting sign in sheet was distributed to the membership – 21 members were present.

It was agreed to move the report from District 1 Representative up to be heard first on the agenda.

**NEIGHBORHOOD REPORTS**

5. **Announcements from Council District 1 Representative – Meghan Revolinsky** - (Due to the representative's commitment later in the evening this agenda item was moved forward.)

Meghan Revolinsky reported on the upcoming (April 4, 2008) Senior Walk, and the Great American Clean Up event. She also spoke with regard to graffiti clean up/removal training and removal kit. Ms. Revolinsky distributed a document which provided the District 1 street pavement plan. She also announced the scheduling of a Neighborhood Commission Caucus.

Treasurer Gallegos volunteered to be the Neighborhood's representative to that caucus.

President West reported on the graffiti clean up training and removal kit and provided contact information for various City agencies that could assist with neighborhood issues such as traffic, graffiti, blight and etc. She also provided information on upcoming meetings and events.

1. **Report on Use of Lynhaven School Grounds – Dolores and Chuck Mayes**

Dolores Mayes reported that a petition had been generated and distributed through out the neighborhood for signatures with regard to the issues surrounding the use of the school grounds. Following the submission of the petition, a meeting was held between neighbors Dolores and Chuck Mayes (Lynhaven Neighborhood Association members and representatives), Campbell Union School District Deputy Superintendent Jim Crawford, City of Campbell Lead Field Attendant Troy Laurei, Director of City of Campbell Parks and Recreation Department Claudia Cauthorn and Hilary Holeman of the Campbell Recreation Department. Ms Mayes reported that as a result of that meeting there was agreement that the following rules be followed for use of the Lynhaven School Grounds:

1. Field for use by resident groups to practice – no games
2. Permitted activity shall take place 40' from the wooden fence line.
3. Permitted groups are required to pick up their trash.
4. No adult groups allowed
5. No permits issued on Sundays
6. No permits issued before 10:00 a.m.
7. No permits issued for the entire day.
8. Permits can be revoked by the City of Campbell Recreation Department if these rules are not followed.
9. User groups must respect and work with the Lynhaven neighborhood.
10. These rules are subject to change

## **2. Report on Improvement Project at Corner of San Tomas and Moorpark**

Craig Morrison reported on his progress with regard to the project at Moorpark and San Tomas. He reported that he had been in contact with the County who own the property and has developed a conceptual plan.

Discussion commenced and there was support for Mr. Morrison proceeding with clean up and improvement of the parcel as well as Neighborhood Association involvement with a possible second phase of improvements to the parcel with funding through grant money.

## **3. Report on CAP Grant – Joseph Gallegos**

Treasurer Gallegos provided information on the CAP grant application project and presented a preliminary budget for some of the neighborhood projects that may be eligible for CAP grant funding. He stressed the importance of tracking all volunteer time the association board and membership expend toward the running of the neighborhood association as well as neighborhood projects.

Discussion commenced with regard to some of the proposed neighborhood projects.

Clark Leakins inquired about Association letterhead and there was interest in contacting member Christine Seawright who is a graphic designer to see if she would be interested in designing a neighborhood logo for letterhead.

Treasurer Gallegos reported on the association's bank account and stated that only two signers are needed. He suggested that the President and the Treasurer be named as signers on the account. He also reported that the bank agreed to forego collection of future bank fees.

#### **4. Report on Cypress traffic Calming Effort**

John Longthon and Clark Leakins discussed past efforts to mitigate some of the traffic issues on Cypress. There was some discussion regarding speed bumps. The committee working on the traffic issues will provide the association updates as they occur.

### **NEIGHBORHOOD BUSINESS**

#### **6. Approve Minutes of February 21, 2008 Meeting**

Upon motion of Board Member Gallegos and second by Board Member Chelemengos, the minutes were approved as submitted.

#### **7. Consider and Adopt Proposed Bylaws**

Vice president Heling reviewed the proposed bylaws.

Association Member Chuck Mayes inquired about the Board's ability to vote on any matter that arises during a meeting.

Chelemengos expressed concern with the Board taking action on a matter not listed on the agenda and the possibility of precluding other residents who might have been interested in the matter from commenting or participating in the discussion simply because the matter was not listed on the agenda and the resident was not aware the matter would be discussed.

Mr. Mayes had the following suggestions for amendments to the bylaws: add the language "and other duties as assigned" to the description of each Board position, and define the Ex Officio Board member as the Past President or former board member.

These (above) changes were accepted.

Mr. Mayes also inquired about language having to do with association dues.

Vice President Heling explained that the language gives the opportunity for the Board to consider Association dues. However at this time, he explained, there are no association dues.

Upon motion of Board Member Gallegos and second by Board Member Chelemengos, the proposed bylaws, as amended, were unanimously approved.

### **NEIGHBORHOOD COMMUNICATIONS**

Natalie Heling reported on the formation of a neighborhood book club

Joe Gallegos suggested that a directory of neighborhood professional and resources be assembled and produced for the residents of the neighborhood. He also suggested that such a listing appear on the neighborhood's web page.

### **MEETING ADJOURNED**

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Andrea Chelemengos, Secretary